

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**National Procedure Checklist No. 1776**

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**Field Office Distribution** All directives are sent to BBS for State Offices and KCMO to access for local printing and distributing. To inquire about the transmission of directives, call the Directives Section at 202-690-0594.

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**National Office Distribution** Notices are available on Internet. Handbooks are printed and distributed to the National Office.

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**Directives on Internet** Notices are available on Internet at [www.fsa.usda.gov/dam/forms/notices.asp](http://www.fsa.usda.gov/dam/forms/notices.asp).

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**Temporary Directives** Temporary directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
BU-566 12-16-99	January 2000 Interest Rate Changes for Agricultural Credit Insurance Fund (ACIF) Program	State and County Offices
CMA-45 12-17-99	National Information Technology Center (NITC) Holiday Schedule	CMA's, LSA's, and State and County Offices, Except AK, HI, and PR
CN-904 12-17-99	National Information Technology Center (NITC) Holiday Schedule	Cotton State and County Offices
CN-905 12-17-99	Limitation Change and Beneficial Interest Requirements for 1999 Crop Upland Cotton Marketing Loan Gains and LDP's	State and County Offices
FI-2408 12-20-99	Transmission Schedule for Yearend Reporting and Contingency Plan for a Year 2000 System Failure	State and County Offices
FLP-100 12-15-99	Program Loan Cost Expense (PLCE) Funds for FY 2000 Allocation	State and County Offices
FLP-101 12-20-99	Contacting Borrowers After the Initial 1951-S Notices Are Sent	State and County Offices

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**Temporary  
Directives  
(Continued)**

<b>Short Reference and Effective Date</b>	<b>Title</b>	<b>For</b>
FLP-102 12-20-99	Supervised Bank Accounts (SBA's)	State and County Offices
IRM-303 12-17-99	Preparation for Appraisal System Deployment	State Offices and Service Centers
LP-1715 12-13-99	Calculating CCC-Determined Value for 1998-Crop Durum Wheat	State and County Offices
LP-1716 12-17-99	Limitation Change and Beneficial Interest Requirements for Crop Year 1999 Marketing Loan Gains and LDP's	State and County Offices
LP-1717 12-20-99	Clarifying the 2000 Mohair Recourse Loan Program	State and County Offices
PM-2151 12-17-99	Voluntary Early Retirement	FAS Civil Service Employees
PN-636 12-17-99	1999 Peanut Marketing Assistance Program (PMAP)	Peanut State and County Offices
PS-332 12-17-99	APSS Software in County Release No. 423-S Processing Peanut Marketing Assistance Payments (PMAP)	State and County Offices
PS-333 12-17-99	Modifications and Enhancements Included in County Release No. 422	State and County Offices
TB-951 12-16-99	1999 Special Tobacco Combination Oversight	Tobacco State and County Offices

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**Permanent Directives**

Permanent directives issued since the last weekly checklist are listed in this table.

Short Reference and Effective Date	Title	For
8-LP Amend. 5 12-14-99	Marketing Assistance Loans and Loan Deficiency Payments for 1999 and Subsequent Crop Years	State and County Offices
1-PL (Rev. 1) Amend. 39 12-8-99	Payment Limitations	State and County Offices

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**Procedure Notices**

None

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**Obsolete Directives**

Directives made obsolete since the last weekly checklist are listed in this table.

Short Reference	Date of Obsolescence	Made Obsolete By
CN-903	12-17-99	CN-905
DAP-56	12-1-99	Disposal Date
FLP-95	12-1-99	Disposal Date
LP-1714	12-17-99	LP-1716

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Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
CCC	547E	11-22-99	1999 Crop Disaster Program Producer Entitlement Report Projected Payment Amounts	nofile.htm	nofile.htm	CG	Sheet	N	Counties	2-DAP	N/A	This computer-generated form is new; it was issued in County Office Release No. 422.
FFAS	367	12-01-99	2000 Leave Record	FFAS0367.PDF	nofile.htm	RPL/PDF	MP/2 Head to Head	Y	All offices	115-FI, 6-PM, 22-PM	N/A	This form was reissued to amend the Credit Hours earned per day in the footnote of the form. It was uploaded to the BBS on 12-20-99. Destroy old stock.
FSA	510 All States	04-15-83	State and County Code Listing	nofile.htm	nofile.htm	RPL	MP	N	All offices except counties	16-AO, 3-BU, 2-IRM, 1-ECP	N/A	This form is obsolete. Destroy stock. Office automation replaced the need for preprinted listing.
FSA	510 Maine	02-25-87	State and County Code Listing	nofile.htm	nofile.htm	RPL	MP	N	All offices except counties	16-AO, 2-IRM	N/A	This form is obsolete. Destroy stock. Office automation replaced the need for preprinted listing.
FSA	510 Vermont	11-22-83	State and County Code Listing	nofile.htm	nofile.htm	RPL	Sheet	N	All offices except counties	N/A	N/A	This form is obsolete. Destroy stock. Office automation replaced the need for preprinted listing.
FSA	1043	11-10-99	Peanut Marketing Assistance Program Payment Application and Summary	FSA1043.PDF	nofile.htm	RPL/PDF	MP/2 Head to Head	Y	Peanut State & Counties Offices	PN-636	N/A	This form is new; it was uploaded to the BBS on 12-17-99.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

1/ Filing codes pertain only to State and County Offices.

**Note:** NOFILE.HTM indicates that there is no electronic file available.

Prefix	Form No.	Edition Date	Form Title	Filename pdf	Filename wpd	Stock By	Unit Issue	Fillable	Used By	WDC Directives	File Code	Remarks
FSA	1980-64	08-31-99	Interest Assistance Agreement (Farmer Programs)	1980-64.PDF	nofile.htm	RPL/PDF	MP/2 Head to Head	Y	FSA	2-FLP	TBD	This form was revised and uploaded to the BBS on 12-16-99. Destroy old stock. Revised FMI is forth coming in a future PN.
MQ	72-1	08-19-68	Report of Tobacco Auction Sale	nofile.htm	nofile.htm	KC	Set/2	N	Counties	12-TB, 13-TB, 12-AO, 9-TB(SCOAP), 10-TB(SCOAP)	N/A	This form was reprinted. Tentative delivery date is 01-21-00. Order form from "Stocked By" location.
RD	1924-18	06-97	Partial Payment Estimate	1924-18.PDF	nofile.htm	RPL/PDF	MP/2	Y	FSA, RD	1924-A, RD Issue No. 280	N/A	This form is now PDF fillable for online completion. It was uploaded to the BBS on 12-16-99. No revision was made to the content of the form dated 06-97. For printing purposes, page 1 print portrait; page 2 print landscape.

**Note:** Files saved in PDF Format must be opened in Adobe Acrobat Reader 3.0 (or greater) to print. The freely available Acrobat Reader does not allow you to save your completed form to disk.

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**State Office**                      The reports due in January are listed in this table.  
**Reports**  
**Calendar**

<b>Due Date</b>	<b>Title</b>	<b>Directive Requiring Report</b>
1-3-00	State Compliance Plan of Operation (PA-131R)	2-CP
1-3-00	Pre-Complaint Counseling (EEO) (EEO-11P)	19-PM
1-3-00	County Office Work Measurement Report - 1st Quarter (Work Measurement Countries)	12-AO
1-7-00	Cost-Share Requests Status Report (CEP-50R)	1-CONSV
1-7-00	Progress Report for ACP (ACP-305)(CEP-16R)	1-CONSV
1-7-00	Progress Report for ECP (ACP-305)(CEP-18R)	1-CONSV
1-7-00	Progress Report for RCWP (ACP-305)(CEP-25R)	1-CONSV
1-7-00	Progress Report for SIP (ACP-305)(CEP-46R)	1-CONSV
1-7-00	Progress Report for ECPHS (ACP-305)(CEP-52R)	1-CONSV
1-7-00	Progress Report for ECPHSF (ACP-305)(CEP-55R)	1-CONSV
1-7-00	Progress Report for ECPMWF (ACP-305)(CEP-56R)	1-CONSV
1-7-00	Progress Report for ECPMWF2 (ACP-305)(CEP-57R)	1-CONSV
1-10-00	Aerial Compliance Data Report (PA-115R)	2-CP
1-10-00	Crop Compliance Data Report (PA-118R)	2-CP
1-14-00	Report on Creditor Agency Set-off Request ( FM-592R)	58-FI
1-14-00	Livestock Feed Program, EFP and EFAP Program (ASCS-646) (EIP-54R)	8-DF
1-14-00	Contracts for Advisory and Assistance Service ( MS-585R)	27-AS
1-14-00	RCWP Status Report (CEP-28R)	1-RCWP
1-24-00	Reconciliation of Peanut Basic and Effective Quota (PA-126 R)	1-PN
1-24-00	Publications or Audio-Visuals Report (ASCS-460-1) ( INFO-20 P)	1-INFO